



Letter of Inquiry

Organization Information

Grant ID: I2015-0291

Legal Name of Organization: West End House Boys & Girls Club

Grant Type: Project Support

EIN Number: 04-2105825

NTEE Code: Youth Development

Amount Requested from the Boston Foundation: \$450,000.00

Project Budget: \$900,000.00

Project Duration: to

Project Title, if applicable: SIF Application

Month Fiscal Year Begins:

Member of the Massachusetts Nonprofit Network:

Fiscal Year	Revenues	Expenses
Last Fiscal Year (actuals)	1959150.00	1928090.00
Current Fiscal Year (budget)	2162050.00	2096092.00
Next Fiscal Year (projected)	2490679.00	2472731.00

Organization Address:

105 Allston St
Allston, MA 02134-5030

Organization Description:

The West End House provides outcomes-driven programs to youth living in underserved neighborhoods. We provide critical developmental opportunities to ensure that young people most in need are succeeding academically, developing career readiness skills, adopting healthy lifestyles, and exploring the arts.

Our mission is to inspire and enable young people, especially those from disadvantaged backgrounds, to realize their full potential as productive, responsible, and caring citizens.

Through our outcomes-driven programs, we have achieved a number of recent successes:

College Readiness

95% of 232 high school seniors have graduated since 2009

90% of high school seniors enrolled in college since 2009



Academic Success (2012-2013 school year)

50% of 100 elementary school youth improved math or reading grades

85% of 100 elementary school youth achieved on-time grade progression

95% of 100 middle and high school youth achieved on-time grade progression

Career Readiness & Life Skills

60 youth employed year-round in the Peer Leader program

Organization's Main Phone Number: 6177874044

Organization's Main FAX Number: 6177874386

Organization's Website: www.westendhouse.org

Year Founded: 1906

Total Number of Board Members: 19

Number of Full Time Equivalent Staff: 23.00

Is there any open or pending litigation against your organization outside the normal course of business? N

Description of Litigation:

Contact Information

Head of Organization:

Ms. Andrea Howard, Executive Director
6177874044 14
ahoward@westendhouse.org

Contact Person:

Mrs. Kristin Rhuda, Director of Operations
6177874044
krhuda@westendhouse.org

OUTCOMES CHART

This Outcomes Chart and the goals articulated here will serve as the basis of the annual reports that track progress on the goals of your grant. We consider your first submission of this Outcomes Chart to be a DRAFT. It will be the basis of dialog with your program officer who will help you revise it to reflect Long Term Goals that both your organization and TBF agree are ambitious, achievable and meaningful. The final version will be the basis of your award. With the agreement of your program officer, it may be updated prior to subsequent payments of multi-year awards.

Please note any areas in which you currently do not have the data to assess progress. Measures may be numerical (25 people served) or narrative (partnership agreement finalized). You may expand the size of the cells. Use NOTES to explain any changes in plans or activities.

Agency: **West End House Boys & Girls Club**
Program/Project Title: College Success Initiative

Grant #: _____
Grant Period: 2015 (Year One)

TBF Strategy: BosC4C

Report Date: _____

	Long Term Goals <i>What long term results do you want to achieve at the end of the grant period?</i>	Activities <i>What are your plans or activities (program delivery and/or organizational capacity building) to achieve these goals?</i>	Indicators <i>What will you measure?</i>	Baseline <i>What is the current status of the activity?</i>	Desired Results <i>What short term results do you want to see at the end of this grant year?</i>	Results as of Report Date <i>What results did you achieve this year?</i>
1	Coach 45 Boston youth from the high school class of 2014 as they progress and persist through their second year of college, with the long term goal of 70% earning an associate's degree in less than four years and/or a bachelor's degree in less than six years.	Track enrollment; guide course selection to match degree requirements; secure and manage financial aid; assist college transfers Provide social/emotional support during periods of transition and referrals to on campus resources	One year persistence rates Students in developmental courses GPA of 2.0 or higher Credit accumulation	n/a 47% of students in developmental courses n/a n/a	85% persistence rate 40% in developmental courses 75% GPA of 2.0 or higher 75% students on track -	

			FAFSA completion	89% complete FAFSA	credits 90% complete FAFSA	
2	Coach 55 Boston youth from the high school class of 2015 as they enroll and persist through their first year of college education, with the long term goal of 70% earning an associate's degree in less than four years and/or a bachelor's degree in less than six years.	<p>Provide program for high school seniors including academic support, college search & selection, application and financial aid assistance, and enrollment.</p> <p>Provide a summer program for class of 2015</p> <p>Track college enrollment; guide course selection to match degree requirements; secure and manage financial aid; assist college transfers</p> <p>Provide social/emotional support during periods of transition and referrals to on campus resources</p>	<p>Seniors enrolled</p> <p>% accepted who attend in Fall</p> <p>One year persistence rates</p> <p>Students in developmental courses</p> <p>GPA of 2.0 or higher</p> <p>Credit accumulation</p> <p>FAFSA completion</p>	<p>95% of Seniors enrolled</p> <p>n/a</p> <p>n/a</p> <p>n/a</p> <p>n/a</p> <p>n/a</p>	<p>100% of Seniors enrolled</p> <p>90% of accepted attend in Fall</p> <p>85% persistence rate</p> <p>40% in developmental courses</p> <p>75% GPA of 2.0 or higher</p> <p>75% students on track - credits</p> <p>90% complete FAFSA</p>	

3	Enroll 5 WEH opportunity youth in an associate's degree or bachelor's degree program.	<p>Conduct outreach to WEH alumni who graduated high school, but never went on to college or dropped out of college</p> <p>Provide a program at WEH designed to introduce them to a post-secondary program that will be a good fit</p> <p>Develop and implement individualized support plans for disengaged youth</p>	# of students who enroll in 2 or 4 year institutions who were previously disengaged.	Not currently tracked formally; WEH staff maintain relationships with many WEH youth who are in opportunity youth category.	Enroll 5 WEH alumni who are not currently attending a post-secondary institution and add to the 2015 cohort.	
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NOTES: 5 WEH opportunity youth will become a part of the 2015 cohort and WEH will measure their progress using the same indicators and results from Goal 2.

OUTCOMES CHART

This Outcomes Chart and the goals articulated here will serve as the basis of the annual reports that track progress on the goals of your grant. We consider your first submission of this Outcomes Chart to be a DRAFT. It will be the basis of dialog with your program officer who will help you revise it to reflect Long Term Goals that both your organization and TBF agree are ambitious, achievable and meaningful. The final version will be the basis of your award. With the agreement of your program officer, it may be updated prior to subsequent payments of multi-year awards.

Please note any areas in which you currently do not have the data to assess progress. Measures may be numerical (25 people served) or narrative (partnership agreement finalized). You may expand the size of the cells. Use NOTES to explain any changes in plans or activities.

Agency: **West End House Boys & Girls Club**
Program/Project Title: College Success Initiative

Grant #: _____
Grant Period: 2016 (Year Two)

TBF Strategy: BosC4C

Report Date: _____

	Long Term Goals <i>What long term results do you want to achieve at the end of the grant period?</i>	Activities <i>What are your plans or activities (program delivery and/or organizational capacity building) to achieve these goals?</i>	Indicators <i>What will you measure?</i>	Baseline <i>What is the current status of the activity?</i>	Desired Results <i>What short term results do you want to see at the end of this grant year?</i>	Results as of Report Date <i>What results did you achieve this year?</i>
1	Track 45 youth from class of 2014 as they transfer to a 4 year degree program or on to career oriented employment	assist college transfers assist with job search Provide social/emotional support during periods of transition and referrals to on campus resources	Transfer rate Employment rate	n/a	50% transfer into 4 year program 50% employed	
2	Coach 60 Boston youth from the high	Track enrollment; guide course selection	Persistence rate	n/a	85% persistence	

	<p>school class of 2015 & enrolled opportunity youth as they progress and persist through their second year of college, with the long term goal of 70% earning an associate's degree in less than four years and/or a bachelor's degree in less than six years.</p>	<p>to match degree requirements; secure and manage financial aid; assist college transfers</p> <p>Provide social/emotional support during periods of transition and referrals to on campus resources</p>	<p>Students in developmental courses</p> <p>GPA of 2.0 or higher</p> <p>Credit accumulation</p> <p>FAFSA completion</p>	<p>47% of students in developmental courses</p> <p>n/a</p> <p>n/a</p> <p>89% complete FAFSA</p>	<p>rate</p> <p>40% in developmental courses</p> <p>75% GPA of 2.0 or higher</p> <p>75% students on track - credits</p> <p>90% complete FAFSA</p>	
3	<p>Coach 55 Boston youth from the high school class of 2016 as they enroll and persist through their first year of college education, with the long term goal of 70% earning an associate's degree in less than four years and/or a bachelor's degree in less than six years.</p>	<p>Provide program for high school seniors including academic support, college search & selection, application and financial aid assistance, and enrollment.</p> <p>Provide a summer program for class of 2015</p> <p>Track college enrollment; guide course selection to match degree requirements; secure and manage financial aid; assist college</p>	<p>Seniors enrolled</p> <p>% accepted who attend in Fall</p> <p>Persistence rate</p> <p>Students in developmental courses</p> <p>GPA of 2.0 or higher</p>	<p>95% of Seniors enrolled</p> <p>n/a</p> <p>n/a</p> <p>n/a</p> <p>n/a</p>	<p>100% of Seniors enrolled</p> <p>90% of accepted attend in Fall</p> <p>85% persistence rate</p> <p>40% in developmental courses</p> <p>75% GPA of 2.0 or higher</p>	

		transfers Provide social/emotional support during periods of transition and referrals to on campus resources	Credit accumulation FAFSA completion	n/a n/a	75% students on track - credits 90% complete FAFSA	
3	Enroll 5 WEH opportunity youth in an associate's degree or bachelor's degree program.	Conduct outreach to WEH alumni who graduated high school, but never went on to college or dropped out of college Provide a program at WEH designed to introduce them to a post-secondary program that will be a good fit Develop and implement individualized support plans for disengaged youth	# of students who enroll in 2 or 4 year institutions who were previously disengaged.	Not currently tracked formally; WEH staff maintain relationships with many WEH youth who are in opportunity youth category.	Enroll 5 WEH alumni who are not currently attending a post-secondary institution and add to the 2016 cohort.	

NOTES: 5 WEH opportunity youth will become a part of the 2016 cohort and WEH will measure their progress using the same indicators and results from Goal 3.



Your dreams. Our mission.

November 12, 2014

To Whom It May Concern:

I am pleased to submit this letter approving the partnership between Mass Bay Community College (MBCC) and the West End House Boys & Girls Club (WEH). The goal of our collaboration is to increase degree completion rates of WEH alumni (and other BPS high school graduates) who are enrolled at MBCC by providing targeted coaching support.

In October of 2014, with funding through The Boston Foundation's *Success Boston* initiative, The West End House hired a full-time College Success Coach (CSC). She advises a caseload of MBCC students affiliated with the WEH and other Boston Public School graduates who have been referred by MBCC staff or through the Success Boston Initiative. The CSC currently spends two days per week at MBCC working to connect our students with on-campus resources and providing guidance on issues such as financial aid, class choices, career pathways, academics, credit accumulation. Additionally, the CSC helps students strengthen their non-cognitive skills critical to long term success, such as initiative and problem solving. We believe that these activities will lead to increased Associates Degree completion rates here at MBCC.

MBCC staff will work with the WEH CSC to ensure that the CSC has appropriate and necessary student data reflecting federal regulatory requirements and institutional practices. MBCC staff and the CSC share the goal of ensuring that student information is used effectively to support student success.

Leadership staff from both MBCC and the WEH have met together on multiple occasions from February – June of 2014 to establish and develop our partnership. Additionally, MBCC arranged for WEH students to take the ACCUPLACER assessment exam at MBCC in the spring of 2014 and hosted two additional test days on-site at the WEH. MBCC staff also taught two intensive week long ACUPLACER boot camps for high school graduates and rising seniors at the West End House.

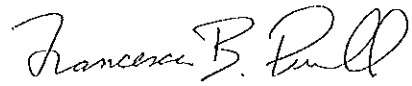
WELLESLEY HILLS CAMPUS
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fax: 508.881.9210

Mass Bay Community College fully supports the WEH proposal to increase College Success Coaching at our institution. Please do not hesitate to contact me if there is anything further I can provide.

Sincerely,

A handwritten signature in black ink that reads "Francesca B. Purcell". The signature is written in a cursive style with a large, stylized initial "F".

Francesca B. Purcell, Ph.D.
Provost/Chief Academic Officer

West End House Boys & Girls Club of Allston-Brighton

Describe your work in supporting low-income high school students and graduates in transitioning to and through post-secondary education, including a description of your theory of change and program model.

The West End House Boys & Girls Club (WEH, the Club) prepares at risk youth for college success through a proven model that combines sophisticated and diversified programs with strength based, long-term relationships. Academic support begins in elementary school with programs that improve school grades, school attendance, and reading levels. As members progress into middle school years, mentoring programs begin to focus on college and career exploration, encouraging young people to consider their academic interests and long-term professional goals. WEH teens in high school receive tutoring and academic support alongside a comprehensive college access program that includes SAT prep, campus tours, financial aid assistance, application assistance, college selection, and more. Many teens (60 per year) also participate in our teen employment program, which develops 21st century employment skills and a better understanding of what career paths they wish to pursue. Our staff then work with teens to determine what post-secondary path is the best fit.

Through this long term approach, our teen members graduate high school and enroll in college at higher rates than their non-WEH peers. In 2013, 95% of our seniors graduated from high school and 90% of our high school graduates enrolled in college.

Our work with college persistence has been ongoing since 2009 – and over the past five years our annual high school senior class size has grown from 15 to almost 70 young people. Despite the lack of dedicated resources for a formal college persistence program, our staff provided on-going support with FAFSA renewals, course selection, and college transfers. They have acted as liaisons between WEH alumni and college administrative personnel and provided countless hours of social emotional support. These efforts have yielded positive results – our alumni graduated in increasing numbers from local institutions such as UMass Boston, UMass Amherst, Regis, Mount Ida College, Mass Bay, Boston College, and Bridgewater State University.

In the summer and fall of 2014, we launched our college success initiative in partnership with and funded by Success Boston and we are now coaching and tracking 45 students from the high school class of 2014. Our program model includes a formal collaboration with Mass Bay Community College (MBCC) to increase degree completion rates for WEH alumni and other BPS high school graduates enrolled at Mass Bay through targeted coaching support.

Theory of Change: An important distinction that sets the West End House College Success Initiative apart is that our support of young people who enroll in college begins much earlier than other programs. While other programs begin support for students in their senior year of high school, the West End House has been working with many teens in the college cohorts for five years or more. (For many teens, the relationship begins at age 7) Our staff have already developed meaningful relationships with teens prior to their college experience - and this foundation of trust accelerates the success of the coaching for completion model.

Our theory of change is that continuing our academic programs and wrap-around social emotional support for members beyond age 18 will ensure successful outcomes in their college years. We will combine our youth development strategy and already built foundation of trust with the Success Boston's proven formal coaching model to achieve higher degree completion rates for WEH alumni.

Program Model: In the summer and fall of 2014, we launched a college persistence program through the Success Boston Initiative to ensure that all of our members have the supports they need to complete both 2-year and 4 year programs. Our formal College Success Initiative is currently working with the 45 youth from the high school

West End House Boys & Girls Club of Allston-Brighton

class of 2014 in their first year of college, as well as preparing the high school class of 2015 for enrollment. The WEH *College Success Program* uses case management and the coaching model to guide our WEH Alumni throughout their post-secondary experience.

Enrollment & Preparation, Spring and Summer: WEH staff begin coaching efforts early with high school seniors. They help young people determine which colleges to apply to; review financial aid award letters; and assess affordability. The WEH College Success Coach (CSC) guides young people to find the best fit. For about 40% of our high school graduates, community college is the appropriate option and staff encourage them to think of this as a financially responsible step toward their bachelor's degree. Our robust partnership with Mass Bay Community College (MBCC) described later in the proposal helps us to streamline this path for many WEH alumni. Other high school graduates choose UMASS Boston, Bridgewater State and other local 4 year schools. In the spring, the CSC and other WEH staff ensure that teens send in their final transcripts, pay deposits, and complete any other necessary registration requirements.

Summer months are an opportunity to prepare for the college experience; shore up academic skills; and work to save the money necessary to fund their education. During the summer, the CSC, other WEH staff, and WEH volunteer Alumni conduct workshops covering topics such as what the first year experience is like and how to manage the financial obligations of college. Summer is also an opportunity to participate in ACUPLACER bootcamps that improve scores and limit the number of developmental courses WEH Alumni must take.

First and Second Year Coaching: Activities during the first and second year include a variety of activities that help move WEH Alumni forward in their college career. Activities vary by student but typically include:

- Tracking college enrollment and helping with course registrations to match degree requirements
- Securing scholarships and ensuring financial aid is managed properly
- Providing social/emotional support during periods of transition
- Assisting with college transfers
- Communicating directly with the colleges to receive grades and other documentation that can be used to guide interventions
- Coordinating with persistence coaches at those schools that have them; referring students to on-campus resources
- Generating useful reports predicated on strong data collection and analysis
- Establishing WEH Alumni events that create a network of student support

One of our CSCs is on campus at Mass Bay Community College two days each week where she meets with members one-on-one and in small groups to discuss updates regarding WEH Alumni's experiences, successes, challenges etc. Currently, 10 WEH Alumni are coached at MBCC and an additional 10 Boston Public School graduates will be coached by the WEH during the year as they are referred by MBCC staff.

Additional Support: In addition to coaching support, the WEH will provide comprehensive academic support for high school seniors and WEH Alumni coordinated by our Director of Academic Success. This will include access to volunteer tutors, remedial efforts to get students on track for college level courses, and access to the ACUPLACER bootcamp hosted by MBCC. The Director of Academic success will also run the summer program designed to prepare incoming freshman for college level academics.

Our employment program serves our recruitment and retention efforts and we employ 10-15 high school seniors from the cohort each year. We will also employ 5-10 WEH Alumni in our external worksites.

West End House Boys & Girls Club of Allston-Brighton

What experience does your organization have in serving Boston students and graduates, or similar populations, especially BosC4C's priority populations?

The WEH College Success Initiative focuses on serving youth who face significant obstacles as they work towards their college degree. The majority of our teens represent the first generation in their families to go to college. They come from families living below the poverty line, where English is spoken as a second language, and where education is not a primary focus. Many of our teens and their families have faced unemployment, eviction, teen pregnancy and other challenges that without sufficient supports can easily derail a college career. However, it is precisely this population that the WEH has served successfully for more than 100 years.

The WEH is proud to serve a diverse membership with a high representation of recent immigrant youth; 18% of our members were born in another country, and 71% have at least one parent born in another country. Our members represent 40 countries and speak 10 different languages. Of the young people we serve, 35% are Black; 27% are Hispanic or Latino; 10% are Asian; 10% are Caucasian; 10% are multi-racial; and 8% are other ethnicities, such as Cape Verdean, Brazilian, and Haitian.

Club wide, 52% of our members live in Allston and Brighton; 22% live in Dorchester, Roxbury and Mattapan; and the remaining 26% reside in other Boston neighborhoods. Seventy-five percent of our students come from families with incomes of less than \$25,000/year.

Over the past five years, we have seen a distinct shift toward older youth coming to the WEH, the majority Black and Latino males. During that period, teen membership and daily attendance have doubled, placing the WEH in the top 2% of Boys & Girls Clubs nationwide. More than half of WEH youth are 13 and older, and 54% are male.

West End House alumni who have participated in informal coaching (classes of 2009-2013) and formal coaching (class of 2014) are 63% male, 37% female, 71% are Black and Latino and 46% are Black and Latino males.

What will happen in the next year? During the multi-year grant period? Be sure to demonstrate how you will maintain or grow number of student/coach matches during the BosC4C engagement, and preliminary plans for sustaining coaching activity beyond the BosC4C funding period.

In the first year of the grant, the WEH College Success Initiative will expand from serving 45 youth to serve a total of 105 youth (45 members from the class of 2014 + 55 graduates from the BPS high school class of 2015 + 5 Opportunity Youth). The WEH will add an additional coach to manage the caseload.

Our current CSC will continue the supportive relationships with the 45 students from class of 2014 and add 10 students from the class of 2015. Our new coach will serve the remaining 45 students from the class of 2015. The WEH Program Director, who has served with the WEH for the past 16 years, will provide coaching and support to 5 Opportunity Youth engaged through the Club.

As mentioned previously, the WEH begins to engage youth at the age of seven. This grows into a natural pipeline of students in need of services that will likely continue at the West End House and require the engagement of a WEH CSC to persist and thrive in college. Our current and projected pipeline of students mirrors the profile of the BosC4C priority populations.

What additional resources do you need?

In the years ahead, the WEH will seek additional resources through formal partnerships with UMass Boston, Bridgewater State University, and Bunker Hill Community College to ensure that we have access to current administrative and performance data for the majority of our members.

West End House Boys & Girls Club of Allston-Brighton

Additionally, we will seek to extend our partnership with New Sector Alliance (www.newsector.org) beyond our existing 1-year agreement to manage the collection and analysis of student data and to create data models that inform program decisions.

What do you want to achieve and how will you contribute to advancing BosC4C's goals and objectives?

In the coming three years, the WEH will provide 225 college aged WEH Alumni with the coaching and supports they need to succeed in college. We currently serve a cohort of 45 students from the BPS graduating class of 2014 and each year will add a new cohort of 60 students from the BPS graduating classes of 2015, 2016, 2017. Included in each cohort are 5 slots that are reserved for Opportunity Youth, students who are disconnected from school and work but have a demonstrated capacity to succeed if provided with the proper supports. The WEH is currently providing informal coaching and support to many Opportunity Youth who have dropped out of college because they have become parents themselves, have not secured financial aid, and other correctable issues. We will formalize this work and add these students to the 2015 cohort.

We seek to advance BosC4C's goals and objectives by achieving a year over year persistence rate of 85% for each cohort for which funding is available. Please refer to the attached Outcomes Chart for a breakout of our goals and objectives.

With whom do you work? Please include a description of your partner institution(s) of higher education and a brief overview of the proposed partnership.

The WEH and Massachusetts Bay Community College (MBCC) have developed a mutually beneficial, partnership designed to help young people persist through graduation from MBCC. We work directly with the College Provost, Francesca Purcell and the Dean of Students, Dr. Elizabeth Blumberg, on planning and implementation. Dr. Blumberg also played an integral role in hiring our College Success Coach.

Our current CSC is on the MBCC campus 2 days each week to provide direct case management to 20 students. Other partnership highlights include:

- MBCC arranged for all WEH members to take the ACUPLACER in April (both on campus at MBCC and on site at the WEH). This opportunity for early testing resulted in 12 members completing the test before the summer began and determine if there was a need to enroll in summer remedial course work. **MBCC will offer the ACUPLACER to WEH members in each year of our partnership.**
- MBCC staff taught two intensive ACUPLACER boot camps designed to improve our member's scores. Twelve WEH members (graduating seniors and rising juniors) participated in the boot camps which ran for 5 days from 9am to 12pm and were on-site at the WEH. **MBCC will offer their boot camps to WEH members in each year of our partnership.**
- MBCC and the WEH have partnered together to facilitate students participation in MBCC Summer Scholars program (a 6-week summer program designed for students who place into remedial courses). MBCC provides WEH members with preferred placement in the program and the WEH provides summer jobs with flexible hours that allow our members to participate in the program without sacrificing summer employment. **MBCC will sustain this arrangement for each year of our partnership.**

Please describe your understanding of the institution(s) of higher education's environment and existing supports, and the potential for improving student success rates through transition coaching.

MBCC provides a strong suite of student supports (both academic and social/emotional) that are available to students. Despite MBCC's comprehensive efforts to inform their student body of such programs, our WEH

West End House Boys & Girls Club of Allston-Brighton

Alumni report that they were not aware of these resources and that, even if they were, they may be hesitant to avail themselves of these supports due to uncertainty, insecurity etc. Validating our theory of change, in the fall of 2014 our CSC reports great success in introducing students to these resources and encouraging them to take advantage, particularly with Academic Achievement Center. One student, for example, has been receiving better grades on her papers since starting to visit the Writing Center.

Although WEH Alumni enrolled in MBCC students generally have positive relationships with other students and with some staff, the majority do not self-identify as members of the MBCC community and cannot identify their "go-to" person when they have questions or need help. As a result, transitional coaching has been particularly important in connecting students with resources available on campus and supporting them in non-academic challenges, including but not limited to financial aid, difficulties with professors, and time management skills.

We believe strongly that MBCC offers the proper support services and that once our College Success Coach connects WEH Alumni with these services, they will be an effective in improving student success rates.

How will your organization measure and learn from this work? Be sure to include a description of your data collection/management systems and identify how you will ensure compliance with all BosC4C and SIF reporting and evaluation requirements.

The WEH has a strong history of tracking member data. We employ a longitudinal Member Tracking System (MTS) to track attendance, program participation, experiences and competencies, and progress towards developmental goals. WEH staff meet quarterly to analyze both quantitative and qualitative data and use that analysis to inform their overall program development as well as strategies to prepare members for success.

Building on this proven model, The CSCs will record individual engagements with each West End House Alumni in their caseload. Specifically, we will track student profile and demographic data, enrollment, GPA, credits earned, course types, as well as PELL eligibility. Additionally, we will track qualitative data through individual interactions, direct observation, personal surveys, and focus groups.

Data on college aged members will be tracked in Excel in a format that can be easily uploaded into The Boston Foundation's Salesforce Database.

Impact Story: Please share a brief story (200 words or less) about the organization, its programs or clients that illustrates its impact.

Eric joined the WEH at the age of 11 after his family emigrated from the Dominican Republic. As a Club member he participated in academic support, music & technology programs, became a peer leader and a Honan Fellow – a WEH program focused on public policy and service that placed talented young people in summer internships. In every way Eric thrived as a leader and as a student - including earning straight A's every semester.

Unfortunately for Eric, college looked to be an impossible dream. He was an undocumented immigrant and ineligible to receive any financial aid. However, he was determined to try and asked his trusted WEH mentor for help. The WEH staff was able to secure private scholarships from organizations such as the University Club as well as individual donations to pay for Eric's tuition. He enrolled at Mass Bay Community College in 2009, earned his Associates degree in 2013, and began the pathway to US citizenship. Upon graduation, he secured full time employment with the Massachusetts Housing Partnership, the site of his internship as a West End House Honan Fellow. Today, Eric is enrolled at UMass Boston pursuing his bachelor's degree.

Walczak, Elizabeth

From: Kristin Rhuda <krhuda@westendhouse.org>
Sent: Wednesday, December 17, 2014 3:20 PM
To: Walczak, Elizabeth
Cc: Pauley, Elizabeth; Andrea Howard
Subject: West End House
Attachments: TBF Outcomes Chart_year 1 and 2.docx

Hi Liz,
Thanks for the email!

Attached is the outcomes chart separated by year one and two.

Here are the answers to your questions:

- For our proposed cohorts, 95% will be from Boston Public Schools, with an estimated 5 % from schools like City on a Hill, etc.
- Students at Mass Bay will make up a significant portion of the overall cohort , we estimate approximately 40%. Students from Mass Bay are coached on Mass Bay Campus and at the West End House.

Let us know if you need anything else!

Best,
Kristin

Kristin Rhuda
Director of Operations
West End House Boys & Girls Club
105 Allston Street, Allston MA 02134
617 787 4044 x 29
krhuda@westendhouse.org
www.westendhouse.org

From: Walczak, Elizabeth [<mailto:Elizabeth.Walczak@tbf.org>]
Sent: Monday, December 15, 2014 7:18 PM
To: Andrea Howard; Kristin Rhuda
Cc: Pauley, Elizabeth
Subject: Boston Coaching for Completion Eligibility Notice

Dear Andrea,

I am pleased to share that your Boston Coaching for Completion proposal met eligibility requirements and has been advanced for full review, conducted by The Boston Foundation and a SIF Review Team. This Review Team will evaluate and score written proposals in January to determine finalists that will continue on for site visits in February. While we will notify continuing applicants in mid-January of their further advancement, we ask that you please hold the following dates for site visits:

- February 11, 2015 (with a snow date of February 18th)
- February 12, 2015 (with a snow date of February 19th)

We expect to have questions along the way. At this time, we ask for the following items for clarification, to be emailed to me by Friday, December 19th:

- Two distinct outcomes charts, for year one and year two, labeled with these timeframes.
- Clarification about proposed cohorts: clarity on anticipated BPS graduates vs. graduates of other public high schools; confirmation of whether all students will be coached at Mass Bay Community College, or whether students at this college will make up a portion of the overall cohort of coached students.

Please let me know if you have any questions, and thank you for your proposal.

Best,

Liz

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